



Technical Writing Made Fast and Easy

***Learn to write technical reports, memos, e-mails and
procedures with
speed and quality
now!***

**March 23, 2010
Seattle, WA**



Featuring Kathy Bote'

Learn from one of the best!
Kathy Bote' has an amazing ability to provide quick, easy-to-use tools and tips to simplify the technical writing process.
Not only does she provide practical tips and formulas, she adds fun exercises and a hefty dose of humor. She has over 20 years experience training people from all over the world.

"A remarkable program. We really saw a difference in time and quality."

Joan Simmons, FEMA

Do you have to write or edit technical documents? Not only can they be time-consuming, they can be a waste if readers don't understand your content. But you can change all of that in one day!

Save time and frustration.

Learn amazing ways to write clearly and quickly every time. Successfully get complex information across to readers no matter who they are.

Look good with every document

Eliminate embarrassing errors. Reduce sentence length and use secret layout tips to produce a professional document fast and easy.

Program Details:

Location: Labor and Industries Bld.
315 5th Ave South
Seattle, WA 98104-2607

Time: March 23, 2010
9 AM-4 PM

Cost: ~~\$109~~ **Now \$99**
payable prior to training
to Courage Speaks, PO Box 1509
Maple Valley, WA 98038

Checks, Credit Cards accepted

Who should attend?

Anyone who has to create technical documents that need to be easy to read, yet high quality. Come learn the same techniques Kathy shared with Pepsi, McCain Foods, FEMA, the Department of Defense and many more.

Get fast results!

This program makes a difference. And it is easy! You'll find yourself writing better and more professional technical documents immediately! Find out for yourself. Register now!

Managers, this will be one of your best staff investments yet, guaranteed!

Register now!

Online:

<http://www.icsew.wa.gov/calendar/default.htm>

Phone: Gen O'Sullivan
(360) 725-9704

Or contact Kathy Bote'
(425)432-9345

KathyBote@CourageSpeaks.com

And register directly.

Can't get away for a day? Also available as a webinar. Contact Kathy for more information.

Cancellation Policy: Please notify at least 48 hours in advance for refund.